

ANNUAL GENERAL MEETING (AGM) SCOIL BHRIDE PARENTS ASSOCIATION

Thursday October 5th 2023 19:30-19:50

The meeting was held in Scoil Bhríde School Hall. Parents were notified via message on Aladdin and a post on the school website

AGENDA

1. Minutes of the last AGM
2. Chairperson's Report
3. Secretary's Report
4. Treasurer's Report
5. Presentation of cheque to Ms Henegan
6. Deputy Principal Address
7. Election of New PA Committee
8. Guest Speaker – National Parents Council (NPC) Internet Safety Talk

1. Minutes of September 2022 AGM

Avril Dixon opened the meeting and asked committee members and parents present if there were any points to discuss from the September 2022 AGM minutes.

There were no matters arising. The minutes were proposed by Karen Graham and seconded by Cathy Nolan

2. Chairperson's Report

Avril welcomed everyone to the Parents Association (PA) AGM. At the first PA meeting it will be decided if the meetings are to remain online for the year. This has previously been indicated as the preferred method and attendance has been positive when the meetings have been held online.

One task of the AGM is to re-elect any existing members who wish to remain on the committee, to elect some committee members into officer roles for the coming year and to elect new members to the PA. There are currently 16 people who will continue in the committee from last year. Under the PA constitution, there can be a maximum of 22 committee members, so there is space for 6 new members to join and any parent is welcome.

Avril thanked all Committee members for their work last year and gave a special thanks for the contribution of 4 members of last year's Committee who have since left the Committee : Triona Quinlan, Mandy Connelly, Colette O'Byrne and Jenny Mousley.

Avril also thanked Ms. Louise Johnston, previous teachers' representative for the committee, who has gone on maternity leave and Ms Rachel Downes who has agreed to join the committee as teachers' representative for the coming year.

In closing, Avril thanked all the teachers, the Principal Ms Hennessey, Deputy Principal Ms Heneghan and the Board of Management, all of whom, together with the PA work together for the benefit of the children in the school.

3. Secretary's Report

Ciara Carroll provided a summary of the committees activities last year. It was a great year in the Parents' Association and there were multiple and varied events to raise funds for and support the school. The monthly meetings continue to be held online but this appears to work well and there has been great attendance every month. The committee and helpers group has worked very well together and there has been huge commitment and support for all of the activities. New members who joined this time last year have really hit the ground running also. They have brought new connections, skills and enthusiasm to our group and we are very lucky to have them!

Fundraising:

There were two main fundraising streams this year:

There were two 'no uniform' days in November and February and these were both extremely successful in raising money.

The main annual fundraiser - the sponsored walk in Donadea Forest took place in April. The walk this year was very successful so a sincere thanks to everyone who supported this event and a special thank you to all the local businesses for their very generous donations to the sponsored walk raffle. A list of the local businesses who very kindly supported us this year is on the PA page of the school website.

Various events:

As always, the PA committee organise various other events during the year which benefit all the girls in the school:

In December we were delighted to be able to organise Christmas entertainment for all the classes. A special thanks to Santa who sat in his grotto for many hours while each class visited with him and sang him festive songs and told jokes. This year each child received a tube of sweets, causing great excitement and Christmas cheer. Each class also received some special gifts from Santa.

The Confirmation and First Communion took place in March and May. The flowers in the church for both these ceremonies were funded by the Parents' Associations of both Scoil Bhríde and Scoil Phádraig. We were delighted to host two Communion parties for the girls of Scoil Bhríde after their communion mass. These were a lovely celebration for the children and their families.

In June, the parents' association organised an appreciation lunch for the staff and this was well received. Many thanks to the parents who provided home baking for this event!

The 6th class graduation ceremony also took place towards the end of June to mark the end of 8 years in primary school for the girls. This was a fabulous evening where the girls and their parents were treated to a Graduation party after the celebration of Mass in the school. The PA also produced a yearbook for the occasion, which was presented to each girl and is a lovely keepsake of their time in Scoil Bhríde. Again, many thanks to the many volunteers school wide who provided baked goods and treats for this occasion.

The school website aims to update parents on various issues such as, dates of school holidays, various PA activities, children's achievements, school policies, school photographs, school events, National parent council events etc.

Marina uploads the school newsletter each term. A huge thank you to Marina for all her hard work, on keeping the website up to date keeping us all well informed on all school info and activities.

So please check it out.

- **Treasurer's Report**

Sharon O'Rourke went through the income and expenditure from last year. It was acknowledged that it had been a very good year for fund raising and as a result, the PA Committee were in a position to donate €5,000 to Scoil Bhríde as noted below.

Statement of Account	€
Opening Balance 1 September 2022	8200
Total Income 2022/2023	11,427
Total Expenditure 2022/2023	<u>(10,233)</u>
Closing Balance 31 August 2023	<u>9,395</u>

Income/Expenditure Statement 2022/23		
Income	€	€
Winter Woollies	869	
Valentines NU Day	779	
Sponsored Walk	9,779	
Total Income		11,427
Expenditure		
School Donation	5,000	
Communion Party(Flowers, refreshments, decorations)	902	
Graduation Expenses(refreshments, Booklets)	1,099	
Christmas Activities	1,423	
Annual walk Expenses(refreshments & raffle prizes)	114	
Icecream Van	401	
PA Insurance	215	
Staff & Committee Gifts	483	
NPC Membership/Training	100	
Bank Charges	112	
Canteen Crockery	382	
Total Expenditure		10,233
Income less Expenditure		1,195

- Presentation of Cheque to Ms Henegan

A Cheque was present to Deputy Principal, Ms. Niamh Henegan, for €5,000 on behalf of the PA Committee and Parents Association. These funds were secured from the highly successful PA Sponsored Walk in Donadea which took place last May.

- Deputy Principal's Address

Niamh thanked the Parents Association for all their work over the past year and for the events hosted which are very much appreciated by the children and teachers in the school. Niamh thanked the PA for the donation of the €5,000.

- Election of Officer Roles & PA Committee

Chairperson: Avril Dixon	Proposed by Ciara; Seconded by Ailish
Vice Chairperson	Vacant
Secretary: Ciara Carroll	Proposed by Shaunagh; Seconded by Cathy
Vice Secretary	Vacant

Treasurer: Sharon O'Rourke	Proposed by Ciara; Seconded by Ailish
Vice Treasurer: Leonie Wilson	Proposed by Shaunagh; Seconded by Cathy
Minutes Secretary: Paul Edwards	Proposed by Sharon; Seconded by Mags
Vice Minutes Secretary	Vacant

Parents Elected to the PA Committee 2023/2024

1. Avril Dixon : <i>as above</i>
2. Ciara Carroll : <i>as above</i>
3. Sharon O Rourke: <i>as above</i>
4. Leonie Wilson: <i>as above</i>
5. Paul Edwards: <i>as above</i>
6. Marina Jordan: Proposed by Ciara ; Seconded by Karen
7. Mags Lennon: Proposed by Ciara ; Seconded by Cathy
8. Ailish Sheehan: Proposed by Shaunagh ; Seconded by Ciara
9. Karen Graham: Proposed by Shaunagh; Seconded by Ciara
10. Caoimhe Gaine: Proposed by Cathy ; Seconded by Ciara
11. Niamh Doolan: Proposed by Ailish ; Seconded by Ciara
12. Cara Ronan: Proposed by Ailish ; Seconded by Ciara
13. Cathy Nolan: Proposed by Ciara; Seconded by Karen
14. Laura Faye: Proposed by Ciara; Seconded by Shaunagh
15. Shaunagh Lyster: Proposed by Ailish ; Seconded by Ciara
16. Niamh Adams: Proposed by Ciara; Seconded by Cathy

Please note that all new members of the PA Committee require Garda Vetting. The link for this is on the school website.

Summary of Positions:

- **Chair Person Role:** Oversees the goals of the PA Association and prepares the meetings
- **Secretary Role:** Prepares the communication and messages to the PA Committee
- **Treasurer Role:** Records finance expenditure & receipts
- **Minutes Role:** Prepares minutes from the meetings and circulates them to the PA Committee and Principal
- **Guest Speaker: NPC Internet Safety Talk**

The meeting concluded at 19:50pm with tea/coffee for everyone afterwards followed by the guest speaker.